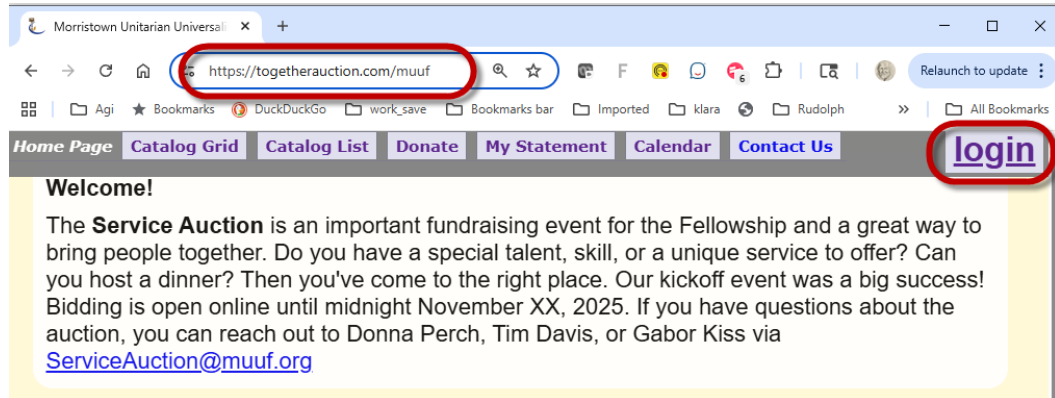


## How to submit a new item

- 1) Login to your account at this link: <https://togetherauction.com/muuf>



Type in your phone number (with dashes) and most likely your PIN is the last four digits, unless you have previously changed it.

**Login using your phone number and PIN**

You may already be registered - try using the last 4 digits of your phone as your PIN.

We encourage you to change your PIN after you sign in - use the Edit link next to your address on your Statement page.

To register, login with your phone number to make a blue "I'm new" link appear below.

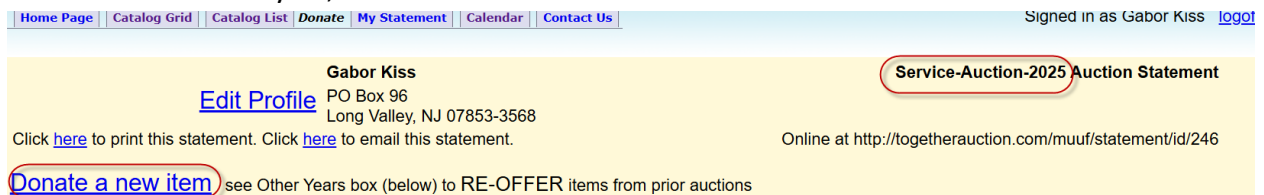
Enter your phone number:  Enter phone numbers like this: 973-555-1212.

Enter your PIN:  **3600**

- 2) Confirm that you have logged in correctly. Click the Donate button



- 3) Confirm the auction year, click "Donate a new item"



- 4) Fill out the form, including Category, Title, Description, Date, Price, Min Bid or Fixed Price

Offered by Gabor Kiss

Co-Donors

Category ☐ Art/Handcrafted ☐ Food to Go ☐ Kids Stuff & Events ☐ Lessons/Classes  
☐ Meals, Gatherings, Events ☐ Miscellaneous ☒ Services ☐ Vacation Homes

Item No <new>

Title

Tangible ☐ Winner takes it home auction night?

Catalog Description 

This is a test item

If your event has a date/time, enter it below but don't repeat it in the description

Image File  Two\_Miatas...Forester.pdf Upload photo here.


Qty  How many seats/places. ☐ Could you take one more?

Min Bid  (Reserve price) ☐ Fixed Price?

Date    :   **Very important:** Events with dates appear come back online later and enter it once you know the date to activate the reminder

- 5) Note in particular, you can upload a single JPG image file. If you click the Choose File button, you get an Explorer window to navigate to the image file.
- 6) Click Save
- 7) See the Thank You

**Thank You!**



Your auction item donation will now appear in the online [catalog](#). If you entered an event date, you can also find it on the [event calendar](#).

Thank you for your donation.

**Other items also offered on Sun Nov 30, 2025**


S1	Test Item	Gabor Kiss
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- 8) Confirm your item in the catalog and the event calendar

**Morristown Unitarian Universalist**  
Service-Auction-2025 Auction Catalog

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**S1** Test Item



This is a test item

Donor: [Gabor Kiss](#)

Qty: 1 Min: \$100

Date: Sun Nov 30, 2025 - 1:00 PM

30
1 pm <b>S1</b> Test Item <i>Gabor Kiss</i>

- 9) If you make a mistake you can edit the item. If you want to delete it, ask an admin to do it.

There is a video showing this process here

<https://youtu.be/CGRq2ofJz-U?si=aSkFZ98JSfdhk3kT>