

MINUTES

Morristown Unitarian Fellowship
Board of Trustees Meeting
December 9, 2015
7:00 p.m. to 9:00 p.m.

AGENDA

6:45 – Gathering

7:00 – Spiritual Opening

7:05 – Approval of November 2015 Board Meeting minutes – Ken

A few revisions and minutes were approved

7:10 – Board Member Appointments – David

Ken Nemeth: Resigned as Assistant Treasure. Accepted and approved by the Board. Nominated as Secretary Accepted and Approved by Board

Diane Marks: Nominated as Assistant Treasure,. Accepted and Approved by the Board

7:20 – Deeds Well Done – Ken

Karen Burns Rutigliano and Chris Reynolds and Associated Volunteers - Holiday Fair. Awaiting list from Karen on who to add to list. Her Response

I think that Christine Reynolds, Toby Tyler, Macaire Pace and Judy Hahn played a key role in helping to make the Fair's organization behind the scenes – support the success that was achieved. In addition, I have 50 names of volunteers that I could put into you.... If you want that?

Yes, as the “Leadership Volunteer Team” with an army of 50+ wonderful volunteers who hosted all the tables and patrons!

Minda Chu: Holiday Floral arrangements out front

Arlyne Dalman and Katrina Pietraszek : Alison's anniversary gift

Tim Atkins organizing Thanksgiving dinner and Susan Oxman and Melissa Chimafranca :for assisting in kitchen and clean up.

7:25 – Finance Update/Budget Planning – Tom Moran/David

Budget still within acceptable guidelines except it is doubtful funds will be available for a reserve fund. No budget action needed at this time

7:35 – ABD/Stewardship Planning – Maureen

Pledge drive from 4/3/16 – 4/24/16. Support and volunteers are being lined up.

7:45 – RE Status Update – Tim

Spreadsheet provided by Tim concerning enrollment and attendance. Not all registered students attend in a consistent manner. Overall trend is positive.

Senior high needed additional bonding at start of year.

Jamie suggested follow ups – reaching out by a phone call for those who no longer attend in addition to emails

7:50 – Gateways Project Update – Steve

Plumber repaired plumbing issue and include new shut off valve

Minor????? gas leak repaired.

Accounting of expenses so far verse budgeted to be reviewed early next year concerning Gateways Project

8:00 – Break

assorted Cheese by Tom Moran

8:10 – Energy Conservation Resolution Discussion

8:20 – Communications Policy and Procedures Review

A few modification and amendments will be forwarded to Board for approval

8:40 – Finance Policy and Procedures Review

Policy only was approved by Board. David 1st, Tom M2nd

8:55 – Closing Words

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Please review your dates for the newsletter article, front door greeter and Board meeting snack ☺

Notes

Newsletter articles

Each Board member takes a turn writing an article for the monthly newsletter. Articles are due to Mandi by the 15th of the prior month. Try to keep to 400 words.

January	Beverly
February	Maureen
March	Tom M
April	Steve
May	Tom P
June	Ken
July/August	Jami

Front Door Greeters

12/13	Maureen
12/20	Steve
12/27	Beverly

Snack

December 9th	Tom M
January 13th	Steve
February 10th	Tom P
March 9th	Ken
April 13th	David
May 11th	Jami
June 8th	???
July	Board Retreat - Dates TBA